

**Minutes of Meeting**  
**Trail County Economic Development Marketing Committee**  
**May 23, 2023 – 5:30 p.m.**  
**TCEDC Conference Room/Zoom Video Conference Call**

**Present:** Committee Members – AJ Andresen, Dr. Brian Van Horn, Cassie Braaten and Mark Duncan. Also present – Jim Murphy, Executive Director and Alyssa Short – Deputy Director.

The meeting was called to order at 5:45 p.m. by Committee Chair Van Horn.

**Public spaces grant applications**

- Mayville State University – Artwork installation on pipes. Didn't meet the minimum qualification of \$1,000.
- Mayville Public Library – Landscaping. Duncan felt good about the project, although Short mentioned that landscaping was the lowest priority previously determined by the committee.
- Rainbow Garden & Sculpture Walk – Signage. Group has an outstanding grant approved from last year that hasn't been paid out. The previous one would have to be canceled but could be honored in lieu of anything paid this year.
- Buxton Fire Protection District – Interior renovation. Act on the business improvement version of the grant request, instead.
- Central Valley Public School – Lights at Randy Vigen Field. Murphy and Braaten came out in support. Braaten said she especially liked the longevity of this project.
- Mayville Park District – Cometville Park. Van Horn said Mayville State received a significant chunk of the funding from a donor. Short said this is the type of project the grant was designed for. Van Horn abstained from any recommendation due to conflict of interest.
- Immanuel Lutheran Church – Tree trimming/removal. Short said this fit better with business improvement since churches aren't technically public spaces.
- Buxton City Park District – Basketball/pickleball courts. Short said that again, this is the type of project for which the grant was designed.
- Hillsboro Beautification Committee – Fence at railroad park. Beautification committee still has an outstanding grant from last year that's unpaid and the application is missing specific details.
- Portland Golden Age Club – Sidewalk. Good project but not technically a public space. Bump to business improvement.

The group recommended funding the Central Valley School, Mayville Park District and Buxton City Park District projects at \$5,000 each. Where applicable, other projects could receive funding from the Business Improvement Grant funds if funding remains and/or projects are deemed more applicable for that program.



**Business improvement grant applications**

- Caledonia Properties – Window repair. Recommended funding: \$1,000.
- Buxton Fire Protection District – Interior renovations. Recommended funding: \$434.04.
- Hillsboro Public School – Landscaping (trees). Recommended funding: \$1,000.
- Paulson Gravel Service – Painting. Recommended funding: \$1,000.
- Mayville Lutheran Church – Signage. Recommended funding: \$1,000.
- Valley Land Holdings – Interior renovation. Recommended funding: \$1,000.
- Soholt Bakery – Storefront & interior. Recommended funding: \$1,000.
- Sub-Zero Press, Inc. – Interior renovation. Recommended funding: \$1,000.
- Delchar Theater – Storefront improvement. Recommended funding: \$1,000.
- Mayville State University – Artwork installation on pipes. Recommended funding: \$300.47.
- Mayville Public Library – Landscaping OR column restoration. Recommended funding: \$1,000.
- Rainbow Garden & Sculpture Walk – Signage. Recommended funding: \$1,000 for either 2022 or 2023 project.
- Immanuel Lutheran Church – Tree trimming/removal. Recommended funding: \$1,000.
- Portland Golden Age Club – Sidewalk. Recommended funding: \$1,000.
- Tiny Town Learning Center – Artificial turf. Recommended funding: 50 percent of actual costs, up to \$750.
- Hillsboro Beautification Commission – Fencing at Railroad Park. Application missing details; encourage group to reapply next year.

Meeting adjourned at 6:53 p.m.