

Trail County EDC Business Training/Certification Grant



Program Guidelines

- Purpose:** Provide financial assistance to Trail County, North Dakota businesses for the purpose of workforce education, development and upskilling; workforce recruitment, expansion and retention; required training for new or existing employees (i.e. certifications or licensing); or hiring consulting firms to help improve business processes and efficiencies.
- Timeframe:** Applications will be accepted until grant funds have been fully allocated for each funding period.
- Eligible Organizations:** New or existing businesses in Trail County.
- Grant Amount:** Approved applicants are eligible for up to \$1,000 in matching funds per business per funding period (typically 12 months). Funds are distributed as reimbursements.
- Evaluation Criteria:** Funds will be allocated on a first-come, first-serve basis for allowed expenses.
- Application Process:** The financial request must include the Business Training/Certification Grant application. The application can be downloaded at trailcountyedc.com. The completed copy should be mailed or emailed to:
- Trail County EDC**
PO Box 856
Hillsboro, ND 58045
Email: director@trailcountyedc.com | Phone: 701-636-4746
- Other conditions:** The following documentation must be submitted with the application: Quote or price list for desired training, dates and name(s) of employee(s) who will receive training. Funds can be used for class or training registration fees, or to pay trainers. Grant funds cannot be used for travel-related expenses (hotel, meals, transportation, etc.).
- Funding Process:** Funds will be provided once the training has been completed. Supporting documentation, such as invoices or receipts and canceled checks or proof of payment.