

**Minutes of Meeting**  
**Trail County Economic Development Commission**  
**June 7, 2022 – 5:30 p.m.**  
**Zoom Video Conference Call**

**Present:** Committee members: Jami Hovet, Brian Van Horn, Roxanne Phipps and Cassie Braaten. Also present: Jim Murphy – TCEDC Executive Director and Alyssa Short – TCEDC Deputy Director.

The meeting was called to order at 5:32 p.m.

The committee discussed the 2022 child care grant applications and revisited the program guidelines – that the funds are depending on increasing enrollment (not necessarily licensed capacity), with 50 percent payable immediately and the remaining 50 percent if enrollment is maintained after one year. If the funds aren't used by the recipient – or aren't used for their intended purpose – the funds need to be repaid according to the terms defined in the application.

The committee recommended approving the following grant awards:

- Country Roads Ranch – Request for building improvements to increase enrollment by three children. Van Horn motioned to recommend approval of \$1,500 in two installments, seconded by Phipps. Motion carried.
- Tiny Town – The request was adjusted for the funds to be applied toward startup costs for a new child care center in Mayville with a desired capacity of 30 children. Hovet motioned to recommend approval of \$10,000 in two installments, with the funds being directed toward the startup costs defined in the adjusted application, and with the contingency that the center become licensed. Braaten seconded the motion. Motion carried.
- Shining Lights – Funding was requested to put toward the purchase of a property to expand the existing summer program to a year-round program serving 14 children. Phipps motioned to recommend approval of \$7,000 in two installments, with the check made payable to the applicant's bank to hold for a down payment should a property be purchased by the Dec. 1, 2022 deadline. Hovet seconded the motion. Motion carried.

Meeting adjourned at 6:15 p.m.

