

Trail County EDC Primary Sector Training Grant



Program Guidelines

- Purpose:** Provide financial assistance to Traill County, North Dakota primary sector businesses for the purpose of workforce education and development, workforce expansion and retention, new hire training or hiring consulting firms to help improve business processes and efficiencies.
- Timeframe:** Applications will be accepted until grant funds have been fully allocated for each funding period.
- Eligible Organizations:** New or existing businesses in Traill County that have been certified as primary sector businesses by the North Dakota Department of Commerce.
- Grant Amount:** Approved applicants are eligible for up to \$1,000 in per business per funding period.
- Evaluation Criteria:** Funds will be allocated on a first come, first serve basis to qualifying businesses and for allowed expenses.
- Application Process:** The financial request must include the Primary Sector Training Grant application. The application can be downloaded at traillcountyedc.com. The completed copy should be mailed or emailed to:
Traill County EDC
PO Box 856
Hillsboro, ND 58045
Email: director@traillcountyedc.com | Phone: 701-636-4746
- Other conditions:** The following documentation must be submitted with the application: Quote or price list for desired training, dates and name(s) of employee(s) who will receive training. Funds can be used for class or training registration fees, or to pay trainers. Grant funds cannot be used for travel-related expenses (hotel, meals, transportation, etc.). Funds must be used within 12 months of their approval.
- Funding Process:** Funds will be provided once the training has been completed. Supporting documentation, such as invoices or receipts and canceled checks or proof of payment, as well as a copy of primary sector certification from the North Dakota Dept. of Commerce, must be included.