

**Minutes of Executive Committee Meeting  
Trail County Economic Development Commission  
December 11, 2014**

**8:00 a.m. Mayville State University Classroom Bld – Mayville, ND**

**Board of Directors present:** Deb Kyлло, Gary Nysveen, Jay Henrickson, Scott Hovde, **Also present:** Melissa Beach – Executive Director.

The meeting was called to order at 8:00 am by chairman Hovde.

The purpose of the meeting was to conduct the executive director’s review. Beach had emailed the committee ahead of time explaining the process and included a blank evaluation form for each board member to fill out, along with a self-evaluation and the strategic plan.

Beach left the meeting to allow the committee to compare the evaluations they had each completed.

Beach was invited back into the meeting at 9:15 a.m. Hovde read highlights from each evaluation point and the group discussed.

Motion by Nysveen, seconded by Kyлло to recommend a 3% salary increase for 2015 (\$53,560) for Beach and a 5% salary increase for 2015 (\$31,500) for Spaeth. Motion carried.

Meeting adjourned at 10:15 a.m.

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Officer (printed name & office)                      Signature    Date

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Recording Secretary (printed name)                      Signature    Date