

Minutes of Meeting
Trail County Economic Development Commission
August 17, 2017
7:00 p.m. Mayville State University Heritage Room – Mayville, ND

Board of Directors present: Ben Hershey, Gary Nysveen, Greg Krieger, Scott Hovde, Rick Halvorson, Paul Geray, Alana Gerszewski, Roxanne Phipps, Larry Young, and Mindy O'Connor. Also present: Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Jami Hovet – Mayville State University Vice-President for Business Affairs, Cole Short – Hillsboro Banner, and Jim Johnson – Trail County Tribune.

Prior to the meeting, board members toured Mae's Vintage Décor, an occasional art and antique shop, in downtown Mayville. The store is owned and operated by Sheri Evans, Mandi Evans, and Eileen Domier.

The meeting was called to order at 7:01 p.m. by Chairman Hershey. Board members and guests provided introductions.

Additions to Agenda

There were no additions to the agenda.

Secretary's Report

Nysveen moved to accept the July 20, 2017 meeting minutes, seconded by Halvorson. Motion carried.

Treasurer's Report

Geray moved to accept the July 20, 2017 treasurer's report, seconded by Gerszewski. Motion carried.

Phipps moved to approve payment of checks as submitted, Krieger seconded. Motion carried.

Executive Director's Report

Beach presented the monthly executive director's report. Beach provided information on the Business Retention and Expansion program. O'Connor made a correction to the number of available lots in Riverwood from 19 to 18.

Unfinished Business

Hershey tabled the co-working space discussion until next month's meeting.

Beach provided an update on the project coordinator position. Twenty-one applications were received, six applicants were interviewed. An offer was made and accepted by Alyssa Short. Short will begin September 1, 2017.



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Nysveen moved to approve an Electronic Transfer of Funds for payroll on the 20th of each month, seconded by Young. Motion carried. Gerszewski moved to approve the September 20th payroll and payroll liabilities, seconded by Hovde. Motion carried.

A stylescape - a document showcasing color, font, and layout of a web design project - and a sitemap matrix detailing the flow of the new site was received from Absolute Marketing Group.

Beach provided an update on Traill United Group. 270 membership applications and rack cards were mailed to Traill County businesses. Three applications and sponsorships have been received. The Traill United Group board approved offering up to \$1,000 per unit (\$12,000 maximum) toward multi-family housing in Hillsboro.

New Business

The rental housing update was provided during the Traill United Group discussion.

Community Updates

Krieger – Galesburg Area Foundation fundraising dinner will take place Friday, township gravel will start soon.

Geray – Child care discussion continues, ten lots available in housing addition, new playground on west side, Hillsboro Business Association discussed Hillsboro Days, city reviewing lodging and restaurant tax, sheriff’s department researching generator at the armory for emergencies, Hillsboro Economic Development seeking blackjack dealers, discussion regarding welcome wagon packets for new residents.

Gerszewski – New home in Riverwood, MayPort Community Club city-wide rummage sale successful, farmers market on Saturday mornings.

Young – PlowBee in Blanchard on 8/27, Mayville State University Sportsman Raffle.

Nysveen – Nothing to report.

O’Connor – Gun raffle and/or meal ticket for sale, Farmers Bowl on 9/9 – scholarships for athletes, President Hagen retiring 7/31/2018, Mayville State University enrollment up – classes begin Tuesday.

Halvorson – Nothing to report.

Phipps – Ground broken on commercial lot - to be completed by the end of 2017, public information meeting on street project, school meeting on school building.

Hovde – MayPort elevator project moving forward, wheat harvest beginning.

Hershey – House on south side moving forward, two move-in-ready homes for sale, spec home on market, hardware store for sale, four housing lots available, Central Valley Bean dirt work for six additional bins started.

Meeting adjourned at 8:05 pm.

Officer (printed name & office) Signature Date

Recording Secretary (printed name) Signature Date