

Minutes of Meeting
Trail County Economic Development Commission
July 20, 2017
7:00 p.m. Trail County EDC Office – Hillsboro, ND

Board of Directors present: Ben Hershey, Gary Nysveen, Rick Halvorson, Paul Geray, Alana Gerszewski, Roxanne Phipps, Mindy O'Connor (via phone), and Larry Young. Also present: Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Cole Short – Hillsboro Banner, and Jim Johnson – Trail County Tribune.

The meeting was called to order at 7:03 p.m. by Chairman Hershey.

Additions to Agenda

There were no additions to the agenda.

Secretary's Report

Gerszewski moved to accept the June 8, 2017 meeting minutes, seconded by Halvorson. Motion carried.

Larry Young arrived at 7:08 pm.

Treasurer's Report

Nysveen moved to accept the June 8, 2017 treasurer's report, seconded by Geray. Motion carried.

Halvorson moved to approve payment of checks as submitted, Phipps seconded. Motion carried.

Executive Director's Report

Beach presented the monthly executive director's report.

Unfinished Business

Gerszewski moved to table the co-working space discussion until next meeting, seconded by Nysveen. Motion carried.

The project coordinator position will be advertised in the newspapers and on social media for two weeks. The application deadline is 4:30 pm on July 27, 2017. To date, 14 applications have been received. The hiring task force recommended a salary range from \$32-40,000/year.

Nysveen moved to accept the hiring task force's recommendation, seconded by Young. Motion carried.

A meeting with Absolute Marketing Group has been scheduled for Monday, July 24. Absolute's references have been verified. The tentative launch date for the new website is October 1, 2017.

The Trail United Group update was covered in the director's report.



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New Business

The 2018 Budget Proposal was reviewed. There will be a budget overage in 2017 due to the overlap in project coordinators during the training period. Young moved to accept 2018 budget proposal, seconded by Geray. Motion carried. Beach will submit to Trail County Auditor.

Community Updates

Gerszewski – Summerfest went well – it was cold, but not storming, Farmers Markets will be held each Saturday from 9am-12pm, Casey’s General Store coming along, Howlerz BBQ open Friday-Sunday 11am-9pm.

Halvorson – Some houses will be demolished this fall.

Geray – Hillsboro Days street dance rained out, Hillsboro Business Association met after the Hillsboro Days event to discuss how it went - the group discussed adding other groups to assist with the event and activities, three to four homes being built, severe storm on July 11 toppled trees and downed power for many hours.

Nysveen – Nothing to report.

Young – County experiencing bridge issues, annual veterans picnic will be hosted in Mayville second week of July 2018.

Phipps – The city and EDC are working with a private investor on land purchase across from Ampride, the land will be used for an auto body and graphics shop and showroom, house moved into town in addition, 4th of July celebration very successful.

Hershey – Buxton Fun Day successful, new city signage up, housing lots for sale, one home almost completed, move-in-ready homes for sale, Central Valley Bean broke ground for six new bins, city is seeking new auditor.

Meeting adjourned at 8:06 pm.

Officer (printed name & office)

Signature

Date

Recording Secretary (printed name) Signature

Date