

**Minutes of Meeting**  
**Trail County Economic Development Commission**  
**April 17, 2014**  
**7:00 p.m. TCEDC Office – Hillsboro, ND**

**Board of Directors present:** Gary Nysveen, Rick Halvorson, Jay Henrickson, Scott Hovde, Deb Kyлло, Roxanne Phipps, and Tom Eblen. **Also present:** Executive Director, Melissa Beach, Randy Kingsley – Lake Agassiz Development, Amber Schaan – Lake Agassiz Development, Cole Short – Hillsboro Banner and Jim Johnson – Trail County Tribune.

The meeting was called to order at 7:00 p.m. by Chairman Hovde.

Introductions of board and visitors. Randy Kingsley, Fund Manager, and Amber Schaan, Program Manager, from Lake Agassiz Development Group were introduced.

Kingsley and Schaan gave an overview of Lake Agassiz Development Group programs and happenings. The pair provided board members with a pamphlet explaining programs the group offers.

**Secretary’s Report**

Motion by Nysveen to accept March 20, 2014 minutes, seconded by Kyлло. Motion carried.

**Marketing Committee Minutes**

Motion by Henrickson to accept April 14, 2014 minutes, seconded by Halvorson. Motion carried.

**Treasurer’s Report**

Kyлло moved to accept March 20, 2014 treasurer’s report. Phipps seconded. Motion carried. Motion by Henrickson to approve payment of checks as submitted. Halvorson seconded. Motion carried.

**Executive Report**

Beach presented the monthly executive director’s report as attached.

**Unfinished Business**

The natural gas conversation with Xcel Energy continues. Xcel representatives will be in contact with American Crystal Sugar. Beach has another meeting scheduled with Xcel representatives for May 8<sup>th</sup>.

Discussion was held on UAS (Unmanned Aerial Systems). Trail County has made the short-list for a company’s future location. The company will likely be making a location decision within a couple of weeks. This company would generate 30-100 jobs and will start production mid-summer.

The strategic plan item was tabled.

**New Business**

Discussion regarding Norseman Archers grant request. Motion by Nysveen to table the request until more information is received on their grant application. Kyлло seconded. Motion carried.

Discussion on a housing study took place. Beach received information from ND Housing Finance Agency regarding firms that have completed housing studies. Motion by Henrickson to request bids for a housing study. Phipps seconded. Motion carried.

Discussion on business recruitment took place. Beach requested ideas for different incentives. Traill County has a property tax abatement process for new and expanding businesses. It was decided that more facts need to be gathered before offering incentives. It was also decided that local EDCs and city councils should be involved.

Organizational structure item was tabled.

**Community Updates**

Kyлло – The old auctioneer building in Mayville is now available for rent. There is a new individual running for city council in Portland.

Nysveen – The HBA Pancake Appreciation Breakfast was held on April 12 – about 200 people were served. The Hillsboro Community Partnership property is now completely sold. A new business is now open to refurbish old items. Nysveen pointed out that Sen. Murphy’s legislative report indicated Agassiz Drain Tile is working with NDSU and UND on water management research and projects in western ND.

Phipps – New large storage units going up, getting ready for Relay for Life, Sunset Lounge – now Blue Line Bar & Grill is open for business and they will be redoing the front.

Halvorson – Galesburg Elevator is working on fertilizer plant. The Galesburg foundation has reached goal and is now taking applications from Galesburg groups for projects.

Eblen – County opened bids on County Road 21 in Buxton, bids came in lower than expected. Courthouse elevator project is continuing.

Henrickson – Spring sports are in action. MSU has chosen contractor for building. The university’s accreditation process is currently going on. Fall student registration has begun.

Hovde – The Jungle, main street collectable store, is open again for the season.

Meeting adjourned at 8:40 p.m.

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Officer (printed name & office)                      Signature    Date

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Recording Secretary (printed name)                      Signature    Date