

**Minutes of Meeting**  
**Trail County Economic Development Commission**  
**October 15, 2015**  
**7:00 p.m. TCEDC Office – Hillsboro, ND**

**Board of Directors present:** Gary Nysveen, Phil Murphy, Jay Henrickson, Alana Gerszewski, Roxanne Phipps, Ben Hershey, and Tom Eblen. Also present: Melissa Beach - Executive Director, Jessica Spaeth - Project Coordinator, Lowell Nelson - Overmoe & Nelson, Cole Short - Hillsboro Banner, and Jim Johnson - Trail County Tribune.

The meeting was called to order at 7:02 p.m. by Chairman Nysveen.

**Secretary's Report**

Motion by Henrickson to accept the September 17, 2015 meeting minutes, seconded by Murphy. Motion carried.

**Treasurer's Report**

Motion by Gerszewski to accept the September 17, 2015 treasurer's report, Phipps seconded. Motion carried.

Motion by Henrickson to approve payment of checks as presented, Eblen seconded. Motion carried.

Lowell Nelson of Overmoe and Nelson presented the 2014 Trail County EDC Audit. Noted on page 17, the EDC bank balances exceeded the FDIC's coverage of \$250,000. The auditor's suggestion was to get collateralized through the financial institution. New accounting procedure GASB 68 Accounting Process will be implemented in 2016 affecting ND PERS pension funds. Motion by Henrickson to accept the 2014 auditor's report as presented, Phipps seconded. Motion carried.

**Executive Director's Report**

Beach presented the monthly Executive Director's report as attached.

**Unfinished Business**

Received a bill from Stuart Larson's office for the payment of the 501(c)6 application. Payment has not yet been received from Ag Products Utilization Commission for fiscal host fees. Once received, those funds will be used to pay.

There were no updates regarding community housing.

MayPort YP had a successful night golf event on September 22, 2015. Another event may take place in November. Beach discussed mailing membership applications to local businesses to encourage membership signups.

Beach updated the group on the Trail County EDC Child Care Grant Program. A total of seven applications were received, requesting a total of \$33,500. The following grants were awarded:

Mayville State CDP – Central Valley: \$2,000 creating 4 spots

Mayville State CDP – Elementary: \$4,000 creating 8 spots

Mayville State CDP – Armory: \$4,000 creating 10 spots

Mayville State CDP – Mayville: \$2,000 creating 4 spots

Mayville State CDP – Portland: \$10,000 creating 31 spots

Family Tree Child Care – Portland: \$2,000 creating 4 spots

Erin Thompson – Hillsboro: \$2,000 creating 4 spots

Two awards have been accepted. Awards must be accepted by November 15, 2015.

Natural Gas updates were discussed in Executive Director's report. A map indicating communities in ND without natural gas was reviewed. Murphy shared information on the impact of Grand Forks AFB and Northrop Grumman. Murphy also attended power commission state conference on Tuesday and discussed natural with legislators.

Beach discussed the need to make child care businesses viable. Ratios, quality and workforce are factors in helping a facility cash flow. Murphy discussed approaching other entities. Beach mentioned the political nature of the topic on the state level.

The Main Discovery child care property was discussed. It was determined that purchasing the facility will not work for TCEDC at this time.

### **New Business**

The group discussed forming a committee to pursue business recruitment and retention strategies. It was determined that the Business Assistance committee will handle recruitment and retention as well. Henrickson volunteered to serve on the business recruitment and retention committee. Committee descriptions will be reviewed and updated and discussed at the next meeting. Nominating committee will prepare nominations for December.

### **Community Updates**

Henrickson – Homecoming at Mayville State, dedication on Saturday at Veterans' Garden, new parade route, construction is on schedule, there will be a tour Saturday at 1pm, accrediting done.  
Hershey – Fire Hall is getting a facelift, Reynolds will have a Halloween event for children at the community center.

Gerszewski – Christmas Cash will start soon, Festival of Lights first Friday in December,

Countryside Creations open house this weekend, ShopKo signed an agreement with the city.

Phipps – Homes are selling, Halloween on Friday – Seniors hosting a benefit, museum will hand out candy on Halloween.

Murphy – NDSU Roundtable hosted by NDSU Extension (Trail) successful, grand opening of the fertilizer plant in Buxton, home for sale in Blanchard, Norsemen Archers moving slowly.

Eblen – Bridge 220 pipe laid, paving project north of Mayville moving along, waiting on core sample of Nielsville Bridge.

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Nysveen – Country Hearth fire caused extensive damage and will not reopen for 4-5 months. MPEDC and HEDC will run Christmas Cash, Stuart Larson and Brudvik Law merging and remodeling, Santa Days coming up in Hillsboro, Degelman property moving along.

Meeting adjourned at 9:01 pm.

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Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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