

**Minutes of Meeting**  
**Trail County Economic Development Commission**  
**May 18, 2017**  
**7:00 p.m. First Community Credit Union – Portland, ND**

**Board of Directors present:** Ben Hershey, Gary Nysveen, Alana Gerszewski, Roxanne Phipps, Greg Krieger, and Ken Nesvig. Also present: Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Cole Short – Hillsboro Banner, and Jim Johnson – Traill County Tribune.

A tour of AnP Hydroponics preceded the meeting. Luke Pederson and Tyler Anderson opened the hydroponic tomato greenhouse in August of 2016. Anderson described the hydroponic learning and growing processes. Tomatoes are available at local store and used by local restaurants. Tomatoes may also be purchased on site.

The meeting was called to order at 7:33 p.m. by Chairman Hershey.

**Additions to Agenda**

Project Coordinator position was added to new business.

**Secretary's Report**

Nysveen moved to approve the April 20, 2017 meeting minutes, seconded by Nesvig. Unable to approve due to lack of quorum.

Spaeth read aloud the May 18, 2017 Marketing Committee meeting minutes. Gerszewski moved to approve the May 18, 2017 marketing committee meeting minutes, seconded by Phipps.

Unable to approve due to lack of quorum. Nysveen expanded on the need for a new website and the decision to cut back dollars spent on a Shop Local campaign later in the year.

**Treasurer's Report**

Nesvig moved to accept the April 20, 2017 treasurer's report, Nysveen seconded. Unable to approve due to lack of quorum.

Gerszewski moved to approve the payment of checks as submitted, Nesvig seconded. Unable to approve due to lack of quorum.

**Executive Director's Report**

Beach presented the monthly executive director's report. The report has been updated to reflect the goals and objectives of the strategic plan. Action steps will be listed under goals as applicable.

**Unfinished Business**

The 2016 Annual Report has been completed and will be sent to press. City visits will be scheduled to present the reports.



**New Business**

Beach sought feedback on the possibility of a co-working space in the board room certain days during the month. Overall discussion was positive. The decision was tabled until June’s meeting.

There was discussion on the 2017 Marketing Plan. It was decided to seek website quotes from companies within Trall County.

Spaeth submitted her resignation from the project coordinator position. The project coordinator job description will be updated and provided to the executive committee.

**Community Updates**

Phipps – the school was unable to find a FACS teacher for the upcoming school year, there is additional need for paraprofessionals to meet student needs, looking into possible remodel/adding classrooms for older school buildings, street project remains uncertain.

Gerszewski – Casey’s General Store going up, MSU Comets’ baseball season done, Riverwood addition moving along on lots, Summerfest planning ongoing, Hometown Inn will host meet and greet for new owners June 1 from 3 – 6 pm.

Krieger – spring precipitation hasn’t been affecting roads, Galesburg Area Foundation approved grant funds for child care, housing, and hospice; Summer Feast August 18 or 25.

Nysveen – Baseball and softball regionals, state track qualifiers, housing moving along, Hillsboro Days in June – horse pull and tractor pull time switches, new kids pedal pull event, Summerfest tractor pull at noon.

Nesvig – Recommended contacting elected officials to address gas tax funding for much needed infrastructure maintenance.

Hershey – Fundraiser at church to help community/senior center, former hardware store for sale, city council looking at annexing, Central Valley Bean approved six more bins to the east, 5<sup>th</sup> annual Buxton Family Fun Day July 8, city approved new city signs on east and west sides of town, Buxton Daycare seeking help, Buxton Barn N Grill holding fundraiser for daycare.

Meeting adjourned at 8:58 pm.

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Officer (printed name & office)      Signature      Date

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Recording Secretary (printed name)      Signature      Date