

**Minutes of Meeting  
Trail County Economic Development Commission  
May 15, 2014**

**7:00 p.m. Luther Memorial Home / Sun Center East – Mayville, ND**

**Board of Directors present:** Les Amb, Tom Eblen, Stuart Larson, Gary Nysveen, Rick Halvorson, Jay Henrickson, Tracy Bjerke, Deb Kylo, and Phil Murphy. **Also present:** Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Brett Ulrich – Luther Memorial Home Administrator, Cole Short – Hillsboro Banner, and Jim Johnson – Trail County Tribune.

The meeting was called to order at 7:00 p.m. by Vice-chairman Nysveen.

Introductions of board and visitors. Brett Ulrich was introduced.

Ulrich gave an update on Luther Memorial Home and Sun Center. The facility consists of a 99-bed nursing home unit, which are at 95-98% capacity, an 18-bed Alzheimer's unit, and a 41-bed assisted living unit. There is a waiting list of 107 people for assisted living apartments. The facility employs 200 workers. They have a high demand for CNAs and are looking to fill those positions often. Child care has become an issue due to the hours the facility is open and the hours daycares are typically open. Ulrich also mentioned that Lutheran Social Services is working with Mayville housing to repair the 24 apartments near Sun Center. At this time, Ulrich does not intend to expand the facility due to the demand and state regulations.

**Secretary's Report**

Motion by Kylo to accept April 17, 2014 minutes, seconded by Halvorson. Motion carried.

**Marketing Committee Minutes**

Motion by Henrickson to accept April 14, 2014 minutes, seconded by Halvorson. Motion carried.

**Treasurer's Report**

Henrickson moved to accept April 17, 2014 treasurer's report, Kylo seconded. Motion carried. Motion by Halvorson to approve payment of checks as submitted, Eblen seconded. Motion carried.

**Executive Report**

Beach presented the monthly executive director's report as attached.

**Unfinished Business**

The natural gas conversation with Xcel Energy continued over the last two months. Murphy discussed upcoming meeting with the ND Pipeline Authority, Montana Dakota Utilities and Xcel Energy. Legislative officials will also be present.

Goal #1 of the TCEDC strategic plan was updated. Beach will bring Goal #2 to the next meeting. Henrickson offered his time to work on target industries with Beach. Murphy also offered to work with Beach on child care and early childhood education.

The Norseman Archers Grant Request was discussed. Amb shared that the organization did not receive the state grant for which they applied. The request from TCEDC will be on hold until they approach with another option.

Discussion on a housing study took place. Beach spoke with Rebecca Braaten, County Auditor. The study will be put out on bids.

Organizational structure was discussed. Beach and Larson discussed the Job Development Authority statute which Larson interpreted as TCEDC members must reside in Traill County or will be considered non-voting. Due to this, Bjerke will be considered a non-voting member.

Larson also suggested sending letters to the township association president explaining our need for two members from their organization to be appointed to our board. The appointment will not likely be done until November when they meet again.

The Organizational Development committee will meet to discuss with Beach options for an additional economic development organization to run alongside the job development authority.

### **New Business**

Bjerke shared an update on electrical upgrades to the lines running into Cummings. He talked with Xcel Energy representatives and they will be replacing the line from Neilsville, MN, but once Cummings Ag Inc. is pulling what they need for their new expansion, there will be no additional power available. The upgrades are planned over the next 2-3 years.

The Reynolds United Co-op expansion project in Buxton was also discussed. They're currently about one year behind schedule due to issues with soil and weather.

### **Community Updates**

Halvorson – Possibility of the restaurant opening in Galesburg.

Henrickson – Senator Hoeven will speak at commencement on Saturday. Parking lot renovation will take place on Monday. The 125<sup>th</sup> Anniversary celebration and dedication of the Larson Alumni and Leadership Center will take place the third weekend of June.

Murphy – No report at this time.

Amb – Ground Up Ag purchased a towing/wrecking/tire service and became a U-Haul dealer. Highways 9, 14 and part of 5 will be resurfaced this summer.

Eblen – No report at this time.

Larson – No report at this time.

Bjerke – The infrastructure for the proposed housing development on the south side of Buxton is high priced.

Kyllo – Epic Nutrition business going well. The MayPort Community Club's next meeting will be June 23<sup>rd</sup>.

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Nysveen – The Stop-N-Go is now Casey’s General Store. NAPA store was sold – Chris Johnson is still the manager. Rich Gehrke of Farmers Union Insurance brought on a new agent. Hillsboro Days is the third weekend in June. MayPort Lions plan to join the MayPort Community Club.

The next TCEDC meeting will be held on June 12, 2014.

Meeting adjourned at 8:53 p.m.

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Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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