

Minutes of Meeting
Traill County Economic Development Commission
September 18, 2014
7:00 p.m. Traill County EDC Office - Hillsboro, ND

Board of Directors present: Gary Nysveen, Scott Hovde, Phil Murphy, Stuart Larson, Rick Halvorson, Tom Eblen, Roxanne Phipps, Jay Henrickson, and Ben Hershey. **Also present:** Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Cole Short – Hillsboro Banner and Jim Johnson – Traill County Tribune.

The meeting was called to order at 7:00 p.m. by chairman Hovde.

Ben Hershey was introduced as the newest member to the TCEDC Board. Hershey will represent Buxton with a term ending December 31, 2015.

Secretary’s Report

Motion by Larson to accept the August 21, 2014 meeting minutes, seconded by Nysveen. Motion carried.

Motion by Henrickson to accept the September, 2014 Business Assistance Committee meeting minutes, seconded by Phipps. Motion carried.

Treasurer’s Report

Larson moved to accept the August 21, 2014 treasurer’s report, Nysveen seconded. Motion carried.

Motion by Halvorson to approve payment of checks as submitted, Eblen seconded. Motion carried.

Executive Director’s Report

Beach presented the monthly executive director’s report as attached.

Unfinished Business

The housing study was discussed. TCEDC received a bid from Hanna:Keelan Associates P.C. for \$18,000 to complete a housing study. MayPort EDC and Hillsboro EDC will contribute \$2,000 each, Hatton will contribute \$1,000 toward the project. The state grant will cover \$10,000 and TCEDC’s portion will be \$3,000. The study will be completed by December 31, 2014. Motion to accept the proposal by Henrickson, seconded by Nysveen. Motion Carried.

Traill United Group was discussed. The organizational bylaws were discussed and clarified. Corrections will be made and brought before the Executive Committee before the October 16 meeting.

The Degelman project was discussed. A survey of the land has been completed. The Hillsboro location will be mainly a sales and distribution site. Site-work will begin this fall and construction will begin early spring.

New Business

The Business Assistance Committee reviewed a loan request from Albaugh/Lee to take over the Hillsboro Body Shop. The pair requested a line of credit in the amount of \$15,000. The Business Assistance Committee’s recommendation to the board is a three-year \$15,000 non-revolving line of credit at 5.25% interest with interest-only payments due monthly and \$5,000 principal reduction payments made annually. TCEDC will be in second position on the two bank loans. Motion by Nysveen to accept recommendation, seconded by Larson. Motion carried.

Beach and Spaeth notified the board of their intent to start a small business focusing primarily on marketing. The concerns of the group were addressed.

Community Updates

Nysveen – The Hillsboro Campground is undergoing an expansion, Casey’s General Store will be closed until early October during its final remodeling phase.

Hovde – No population increases in the Hovde family yet.

Murphy – State is thriving, no movement on natural gas discussion.

Larson – Nothing to report.

Halvorson – Nothing to report.

Eblen – Trail County Courthouse celebrated their open house last week.

Phipps – Potato plant burned down in Hatton.

Henrickson – Heavy rain proved drainage project worked. Homecoming and official recognition at 125th of MSU.

Hershey – Assessment of south side of Buxton – bids came in much higher than expected – the city will not move forward with project at this time. Dirt work continues at the City Hall site.

Beach – School enrollment is up in Hillsboro and steady in surrounding school districts.

The next TCEDC meeting will be held on October 16, 2014.

Meeting adjourned at 8:15 p.m.

Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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