

**Minutes of Meeting**  
**Trail County Economic Development Commission**  
**May 16<sup>th</sup>, 2013**  
**7:00 p.m. TCEDC Office - Hillsboro ND**

**Board of Directors present:** Scott Hovde, Gary Nysveen, Rick Holman, Jay Henrickson, Stuart Larson, Les Amb and Deb Kylo. **Also present:** Executive Director, Melissa Beach.

The meeting was called to order at 7:00 p.m. by Chairman Hovde.

**Secretary's Report**

Motion to approve minutes from April 18<sup>th</sup>, 2013 meeting by Larson, seconded by Nysveen. Motion carried.

Motion to approve minutes from April 23<sup>rd</sup>, 2013 marketing committee meeting by Henrickson, seconded by Holman. Motion carried.

**Treasurer's Report**

Motion to approve the Treasurer's Report by Kylo, seconded by Larson. Motion carried.

Motion to approve payment of checks as presented by Larson, seconded by Holman. Motion carried.

**Executive Report**

Beach reviewed the Executive Director's Report as attached.

**Unfinished Business**

Beach updated the group on two site selection requests she received last month from businesses seeking land. The first is in the exploration stage with a land owner near Buxton. The second is now exploring two lots in Hillsboro.

**New Business**

Beach informed board members of her intentions for maternity leave and her need to have the Commissioners approve her FMLA. Motion to grant 8 weeks maternity leave by Larson, seconded by Nysveen. Motion carried. Beach will meet with the Commissioners at their next meeting.

Holman presented a handout with a breakdown of items from the session and gave a legislative update.

Beach made mention of specific items from the legislative session directly impacting Department of Commerce and programs pertaining to Trail County EDC.

Motion to give authority to the executive committee to approve bills for June and July, and meet at their direction while Beach is on maternity leave by Larson, seconded by Holman. Motion carried.

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Henrickson asked about the possibility of doing a housing study. Beach said the option has been explored and is very costly and the data becomes quickly outdated. Henrickson also asked Beach to provide rental housing information for the Mayville-Portland area. The information is located on our website.

Holman made note of a project by Mearl Pauverud (sp?) who is writing a book on barns. The project will highlight the Lindaas barn in Traill County, which will be a nice publicity project.

**Community Updates:**

Amb - no report

Henrickson - no report

Nysveen - Reno's Sport Bar is remodeling their bar/dining area to better accommodate family. EnviroTech and EnviroClean have moved to Caledonia Avenue location and have rented out their former facility on North Main Street to Agassiz Industries. ADS building for sale outside of Buxton.

Kyllo - KT Hall in Portland is for sale. A new business called Mayville Computing has moved into the Corner Café location. A contact was made with an individual looking to do in-home child care. Beach's contact information was passed to that individual.

Hovde - no report

There will be no meeting in June.

Meeting adjourned at 8:25 p.m.

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Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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