

Minutes of Meeting
Trail County Economic Development Commission
October 17, 2013
7:00 p.m. TCEDC Office - Hillsboro ND

Board of Directors present: Gary Nysveen, Rick Holman, Roxanne Phipps, Deb Kyлло, Steve Larson, and Jay Henrickson (via phone). **Also present:** Executive Director, Melissa Beach.

The meeting was called to order at 7:00 p.m. by Vice Chairman, Nysveen.

Auditors Report:

Lowell Nelson of Overmoe & Nelson, LLC, presented the 2012 Audit Report. The TCEDC received an unqualified opinion which is the highest the organization can receive. Holman moved to accept the audit report and Phipps seconded. Motion carried.

Secretary's Report

Motion by Kyлло to accept the September 18, 2013 meeting minutes, seconded by Holman. Motion carried.

Motion by Phipps to accept the October 3, 2013 Business Assistance Committee meeting minutes, seconded by Holman. Motion carried.

Treasurer's Report

Motion by Kyлло to accept the September 18, 2014 treasurer's report, seconded by Steve Larson. Motion carried.

Motion by Holman to approve payment of checks as presented, seconded by Kyлло. Motion carried.

Executive Report

Beach presented the monthly executive report which is attached.

Unfinished Business

The City of Hillsboro applied for a \$1000 grant through TCEDC's City Signage Grant Program. Motion to approve by Kyлло, seconded by Steve Larson. Motion carried.

The City of Clifford applied for a \$1000 grant through TCEDC's City Signage Grant Program. Motion to deny by Henrickson, seconded by Holman. Motion carried. The City of Clifford was awarded a signage grant in 2012, and our board is not yet ready to begin a second round of funding for those that have already received funds.

Buxton Daycare applied for \$4500 grant through TCEDC's Child Care Grant Program. Motion by Holman to approve, seconded by Steve Larson. Motion carried.

Family Tree Child Care (Meghan Hovde) of Portland requested a \$2500 grant through TCEDC's Child Care Grant Program. Steve Larson moved to approve contingent on licensing and Phipps seconded. Motion carried.

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The \$10,000 grant previously awarded to The Main Discovery Child Care Center in Hillsboro was discussed. That grant was approved through TCEDC's Child Care Grant Program, but was awarded contingent upon the organization receiving their 501(c)3 non-profit tax status. In order to keep the program consistent for all awardees, it was decided the contingency should be removed.

Motion by Holman to remove the 501(c)3 contingency for The Main Discovery's grant award, seconded by Henrickson. Motion carried.

New Business

Melissa will schedule by email a meeting for executive director's review.

Phipps moved to allow one signature on checks for month of October due to a lack of available signers, Kylo seconded. Motion carried.

Community Updates:

Henrickson - Mayville State University is still working on plans for Old Gymnasium and Stan Dakken Drive. Alumni Center is 80-90% done.

Holman - Senator Murphy inspected western ND oil spill. Expects ND Legislature to pass laws regarding pressure gauges etc. Five legislators (including Holman) will be traveling to Washington D.C. for meeting regarding public employee benefits and retirement. Clifford should be ready by mid-corn harvest with new bin project. Clifford was the second largest co-op in 2012 in ND.

Phipps - Attended Hatton EDC meeting. EDC extended lease of grocery store, and will repair/replace sidewalk in front of the grocery store. School enrollment is steady. Hatton Granite's new building is being erected.

Steve Larson - Trail County's budget has been approved, and the elevator project is in the works.

Kylo - gave update on Discover Trail County booklet.

Nysveen - Hillsboro is starting its 26th year of Christmas Cash. HEDC gives a 10% bonus. Three new houses are enclosed in the new addition. He talked to Pearson regarding the HCP building and renovations are now complete and is for sale.

The next meeting will be held November 21, 2013 at 7:00 p.m. at the TCEDC office.

The meeting adjourned at 8:40 p.m.

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| Officer (printed name & office) | Signature | Date |
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| Recording Secretary (printed name) | Signature | Date |
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