

Minutes of Meeting
Trail County Economic Development Commission
6:30 p.m. Central Valley High School, Buxton, ND

Board of Directors present: Scott Hovde, Steve Larson, Jay Henrickson, Roxanne Phipps, Gary Nysveen, and Deb Kylo. **Also present:** Executive Director, Melissa Beach.

Discussion with Central Valley School Superintendent Jeremy Brandt and Principal Frank Justin. Primarily discussed before and after school child care. The school is willing to host a much needed center, but finding part time employees, funding and supplies may be issues. Enrollment at Central Valley has increased from 215 (2012) to 233 (2013).

Chairman Hovde called the meeting to order at 7:00 p.m.

Secretary's Report

Motion to approve December 20, 2012 meeting minutes by Kylo. Seconded by Phipps. Motion carried.

Treasurer's Report

Board would like a report on which programs (line items) have carry-over money from 2012. Nysveen made motion to approve. Henrickson seconded. Motion carried. Henrickson made motion to approve checks. Seconded by Nysveen. Motion carried.

Executive Director's Report

Beach reported that we already have four new clients for 2013. They include: possible new agri/feed business, new trucking business, and new technology business.

Discussion on ways to make public aware of our annual report. This would also include stats from Western Marketing Campaign.

Beach explained termination of project coordinator, Tonia Johnson. The board discussed various ways of making this position full time so benefits would be available. At this time, the position must remain part time.

Old Business

Les Amb was appointed to the executive committee. Roxanne Phipps and Steve Larson will join the marketing committee.

Discussion on possible 501(c)(3) status. Stuart Larson and Beach will do more research. Lake Agassiz can assist if decision is made to change to this kind of corporation. Beach requested Henrickson to follow up for more assistance and information from Lake Agassiz.

New Business

Beach was contacted by Mike Moore of MaSU regarding replacing turf at college. It's a \$1 million project that is half way there with pledged funding. Henrickson explained bid MPEDC had received regarding advertising in the MSU Today periodical, which may encourage alumni funding. The board felt that we should collaborate more with marketing rather than directly funding the project.

Beach presented the 2012 annual report and went over 2012 highlights. She asked for suggestions on how to improve any reports. Hovde suggested adding a page from Google Analytics.

The partnership between Teran Brown (The Main Discovery) and Allison Johnson (MaSU Headstart) was a topic of discussion at the ND Legislature session.

Community Updates

Steve Larson, Trail County Commission representative, explained current elevator project at the Court House and remodeling of the Sheriff's Department. Bids are being collected.

Deb Kylo, Mayville representative made note of new restaurant, Stormy's (former Dairy Queen) opening soon in Mayville. Also, Whistlestop Café is now offering breakfast menu all day. Mayville Fire Department tax passed. The recall election of two city council members resulted in victory for same members. Trail Blazers concert to be held Feb. 10 at MaSU.

Gary Nysveen, Hillsboro representative, updated board on Spiral Light Candle expansion in Hillsboro. Small discussion on new bakery. City now owns empty housing development lots in southeast Hillsboro.

Roxanne Phipps, Hatton representative, reminded us of Hatton SnoFest February 8 and 9. New business, Dire Comics is still open.

Jay Henrickson, MaSU representative, reported that President Gary Hagen was the first presenter at the opening ND Legislature Session.

Scott Hovde, Portland representative, had nothing new to report for Portland.

Hovde adjourned meeting at 8:52 p.m.

Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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