

**Minutes of Meeting**  
**Trail County Economic Development Commission**  
**June 14, 2016**  
**7:00 p.m. TCEDC Office - Hillsboro, ND**

**Board of Directors present:** Rick Halvorson, Gary Nysveen, Ben Hershey, Paul Geray, Stuart Larson, Greg Krieger, Kurt Elliott, Ken Nesvig, and Alana Gerszewski. Also present: Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Cole Short – Hillsboro Banner, and Jim Johnson – Traill County Tribune.

The meeting was called to order at 7:02 p.m. by Chairman Halvorson.

**Secretary’s Report**

Motion by Elliott to accept the May 18, 2016 meeting minutes, seconded by Nysveen. Motion carried.

**Treasurer’s Report**

Hershey moved to accept the May 18, 2016 treasurer’s report, Nesvig seconded. Motion carried. Motion by Gerszewski to approve payment of checks as submitted, Nysveen seconded. Motion carried.

**Executive Director’s Report**

Beach presented the monthly executive director’s report as attached.

**Unfinished Business**

The marketing materials have been updated to reflect new logo. Google Analytics were reviewed on ChooseTraill.com. From April 1 – present, there have been 17 page visits with users spending an average of three minutes on the site and viewing over three and a half pages.

ChooseTraill.com is only being used on the Traill County Open For Business billboard south of Hillsboro. Hershey requested that the location of the users be provided at the next meeting.

The natural gas update was provided in the director’s report. Montana Dakota Utilities sent notification of a press release detailing a pipeline expansion in Eastern North Dakota and Western Minnesota.

The Hillsboro hotel project has a sufficient amount of investors to move forward. The selected hotel chain is unknown.

Beach provided a UAS update. There is a potential test flight scheduled Friday. The board will be invited to an open house. Beach expressed gratitude to Terry Sando and the research team for keeping TCEDC in the conversation.

The City Signage Grant Program letter and application were reviewed. Motion by Nysveen to allow unincorporated cities to apply for the grant, seconded by Gerszewski. Motion carried.

Beach reported on the child care discussion. There is movement on a center in Hillsboro. Mayville State Child Development Program received a substantial federal grant to continue in their child care efforts.

**New Business**

The 2017 proposed budget was reviewed. Due to TCEDC scheduled board meetings and lack of quorum during the summer months, Beach presented the budget in June to provide members sufficient time to review. Budget deadline is August 11th. Motion by Nysveen to table budget approval until next meeting, seconded by Krieger. Motion carried.

**Community Updates**

Nysveen – Hillsboro Days June 16-19, there is movement in Prairie View – possibly four homes in the works. Summerfest in Mayville next week. Nysveen retired from Envirotech effective May 31, 2016.

Hershey – Buxton Fun Day July 9, events posted on Facebook, there will be a 5K and fireworks, new home by park will be completed by October, there is a builder looking at lots south of town to possibly build homes. Election Day – two city council positions and mayor position are going uncontested.

Geray – Sports complex seeing progress, homes are selling, child care discussion continues.

Elliott – Election Day, Sheriff’s Department looking at remodel, tax equalization meetings continue, construction continues.

Larson – Nothing to report.

Krieger – Road work being completed.

Gerszewski – Summerfest is next week, foundation poured in Riverwood, two fires in 24 hours.

Nesvig – Commission updated reported by Elliott.

Halvorson – Working on signage for Galesburg.

Motion by Gerszewski to adjourn, seconded by Krieger. Motion carried. Meeting adjourned at 7:50 pm.

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Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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