

Minutes of Meeting
Traill County Economic Development Commission
July 21, 2016
7:00 p.m. TCEDC Office – Hillsboro, ND

Board of Directors present: Rick Halvorson, Ben Hershey, Kurt Elliott, Alana Gerszewski, Gary Nysveen, Phil Murphy, Paul Geray, Roxanne Phipps, and Scott Hovde. Also present: Melissa Beach – Executive Director, Jessica Spaeth - Project Coordinator, Cole Short – Hillsboro Banner, and Jim Johnson – Traill County Tribune.

The meeting was called to order at 7:03 p.m. by Chairman Halvorson.

Secretary’s Report

Motion by Elliott to accept the June 14, 2016 meeting minutes, seconded by Geray. Motion carried.

Treasurer’s Report

Nysveen moved to accept the June 14, 2016 treasurer’s report, Hovde seconded. Motion carried. Motion by Phipps to approve payment of checks as submitted, Hovde seconded. Motion carried.

Executive Director’s Report

Beach presented the monthly executive director’s report.

Unfinished Business

Beach provided a marketing update. Beach and Spaeth are in the process of moving all print materials and organization forms to the new logo design. Google Analytics for ChooseTraill.com (billboard south of Hillsboro) were provided.

There was no update on natural gas.

Murphy provided a UAS update. 150-200 business leaders attended a UAS event where the main discussion was the potential impact to the northeastern section of the state. Xcel Energy demonstrated the benefits of UAS use during a mock-disaster held in Mayville.

City of Galesburg applied for a city signage grant. Motion by Gerszewski to approve the \$1000 application, seconded by Murphy. Motion carried. Grant funds will be dispersed upon project completion.

Beach provided an update on child care. Toured potential locations to house a child care business temporarily while a new facility is constructed.

New Business

A loan request received from Hillsboro Economic Development Corporation was reviewed. The loan would assist Hillsboro EDC with purchasing a property in Hillsboro to be used as a child care center. Motion by Elliott to approve \$40,000 at 1.5% (Prime minus 2%) to be reviewed annually from funding date, 10 year amortization, balloon in four years, with a 12-month

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deferral, seconded by Murphy. Motion carried unanimously. Hovde commented that approximately \$600 in interest will be due the first year.

Community Updates

Hershey – Buxton Fun Day was affected by the weather, fireworks were delayed, lots remain for sale, Stachboxx Sandwich Shoppe closed, discussed city signage grant availability with city and Buxton Improvement Group.

Elliott – Entering budget season, have applied for federal funding for Nielsville bridge, Sheriff’s Department remodel and 81 project moving along.

Geray – Country Hearth auction, Degelman Open House August 23, asphalt has been poured at the school, three houses being built in PrairieView.

Nysveen – Hillsboro Days went well, Summerfest went well, tractor pull in Minnesota may have impacted turnout in Mayville, Total Ag hosted open house, no update on hotel.

Murphy – Will report after special session.

Gerszewski – Summerfest went well, Veterans’ event was successful, Community Forum – In Plain Sight (substance abuse) was very informative.

Phipps – Hatton EDC and the City are acquiring a property to develop housing lots, 4th of July celebration went well.

Hovde – Jungle’s building is for sale, four new homes in Riverwood.

Halvorson – New city signage.

Motion by Gerszewski to adjourn, seconded by Hershey. Motion carried.

Officer (printed name & office)	Signature	Date
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Recording Secretary (printed name)	Signature	Date
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